

TOWN OF LYME
Select Board Meeting
May 15, 2014
Town Office Conference Room
Approved: May 22, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), Diana Calder (Assessing Agent) & Dina Cutting (Administrative Assistant). Community member: Rusty Keith.

Chair Smith called the meeting to order at 8:00AM.

1. MacKenzie moved to approve the minutes of May 8th, 2014. Seconded by Smith. Voted unanimously in favor.
2. Matters Arising:
 - MacKenzie asked to review and consider the need of a lap top computer for the Emergency Management Director. Cutting will consult with Chief Hinsley and find out what the capabilities are at the Fire Station concerning DSL, phone lines, and other emergency communication needs.
3. Calder reviewed the Historic Preservation easements process and requirements. Past Select Board members interpretations of barn easements and guidelines are what the Select Board is using for the present review process. The present Select Board has concerns with one of the buildings previously approved for an easement and questions if it is a qualifying structure. Does this conform to the spirit of a historic preservation barn easement? More information to come concerning this topic.
4. Rusty Keith: Mr. Keith passed out and reviewed a spread sheet concerning Current Use in the State of NH. Mr. Keith believes the way Current Use is taxed is unconstitutional. If this program is a State program the State should regulate it. Mr. Keith believes this must be shared amongst the whole state, not each individual town. Individual tax payers in a Town like Lyme with a high % of land in Current Use are paying much more to supplement the Current Use program. Mr. Keith is looking for town support. He would like to file a petition for a Town Meeting. Mr. Keith is persuing this to the State and would like the town to support this. Mr. Keith would like the Select Board to hold a special Town meeting as soon as possible to address this. Cutting will review the requirements of a special Town Meeting. The Board did discuss the possibilities of having this vote at the same time as the November election in order to keep the costs lower. Mr. Keith may need to get a petition together in order to make this happen.
5. Public Comment: None
6. Manifest: None
7. Job Description: Assessing Clerk. After a brief discussion MacKenzie moved to approve the job description of the Assessing Clerk. Seconded by Jenks. Voted unanimously in favor.
8. The following Report of Wood Cut was approved and signed:
 - McIntyre, Ross Map 403 Lot 37 & 46- \$1,804.80
9. Committees & Commissions:
 - Class V roads Committee: reviewed the timeline of future projects. MacKenzie would like to have 20 minutes from the Budget Committee at their mid-year meeting to bring them up to speed on what this committee

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is working on. The Roads Committee would like the Board to consider their requests for the Highway Department 2014 recommendation of working projects. (see ongoing projects list)

- Energy Committee: Jenks informed the committee the Select Board is supportive of some sort of sign noting information on the Solorization project. As long as it would not endanger anyone.
 - Planning Board: The Planning Board is working with the Conservation Commission to address a timing issue. The Conservation Commission must review wet lands encroachment areas prior to issuing a permit. Once the application is submitted to Planning and Zoning they have 30 days to respond. The schedule of the Conservation Commission does not always meet this deadline. The Conservation Commission must find a solution to this issue. They may need to appoint 1 or 2 members to review these permit requests. Smith will follow up on this matter.
 - Proposal for Goose Pond Road request for bids on engineering services: Smith noted concern over the costs associated with the engineering for Goose Pond Road. MacKenzie noted the project will most likely need to be done in sections. Cutting will place an advertisement in the Valley News and have this posted on the town web site.
10. MacKenzie noted the NHMA budget & finance work shop is coming soon and she would like to go. The Board was in support of MacKenzie going to this work shop.
 11. The 2007 diesel mower and the 2009 Simplicity mower will be advertised to sell. Closed bids will be accepted with the option to refuse any and all bids. Cutting will advertise this.
 12. A large Flag pole has been donated to the Town by Charles Nearburg. It is unknown at this time where it will end up. The School will consider this.
 13. The Utility Club will be coming to the Select Board with option for future care and up keep of the gardens out in front of the Town offices.
 14. Ongoing Business: Letter to the State of NH concerning the Park and Ride. The Select Board requested Cutting write this letter for their consideration.
 15. The roads in Lyme are no longer posted.
 16. At 10:20AM Smith moved to enter non-public session according RSA 91-A: 3 II (e), Litigation. Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session was Smith, MacKenzie, Jenks & Cutting. A legal matter was discussed.
The Board returned to public session at 10:22AM.
 17. Jenks moved to have Smith go to a NHEC settlement meeting. Seconded by MacKenzie and voted unanimously in favor.
 18. Followed was a brief discussion concerning the concern/complaints policy. Smith noted this policy was put in place by the past select board and Smith & MacKenzie were members of that board. There was some concern expressed over who should be handling concerns/complaints. Smith noted the purpose behind the procedure was to make sure concerns/complaint were followed through with and

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- documented. The members of the Select Board are normally not in the office. If a complaint involves an employee's there are specific laws and protocol that need to be followed.
19. At 10:32AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by MacKenzie and voted unanimously by a roll call vote. Present for the non-public session was, Smith, MacKenzie, Jenks & Cutting.
 20. At 11:05AM the board returned to public session.
 21. There being no further business at 11:05AM MacKenzie move to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting